

Bike Safety Policy and Procedure

Preschool

Introduction	This policy outlines how the Preschool implements safe practices and quality outcomes for children when using bikes or ride on wheeled toys in the preschool environment.						
Policy	The preschool recognises the importance of providing safety equipment and a safe environment for all children in our preschool. All children have the right to experience quality care in an environment that safeguards and promotes their health and safety. Young children who are encouraged to wear safety helmets from an early age are more likely to continue wearing safety helmets as they grow older. A young child's skull is soft and can easily be injured from a collision or fall. Studies show that a helmet can reduce the risk of a brain injury by around 90%.						
Definitions	Helmet: a hat made of strong material which you wear to protect your head						
Eligibility	This policy applies to all staff and volunteers involved in service delivery to children in Learning Links early education and care services.						
Responsible	<p>Responsibilities for the policy are:</p> <table border="1"> <thead> <tr> <th data-bbox="438 1106 703 1144">Person</th> <th data-bbox="703 1106 1484 1144">Responsible for</th> </tr> </thead> <tbody> <tr> <td data-bbox="438 1144 703 1491">Approved Provider</td> <td data-bbox="703 1144 1484 1491"> <ul style="list-style-type: none"> • Ensure that enough educators are employed to always provide adequate supervision of children at all times when using bikes or ride on wheeled toys. • Adopt policies and procedures to ensure children being educated and cared for by the service are protected from harm and any hazard likely to cause injury • Ensure that budgets allow for the replacement of worn and damaged equipment and resources which may provide a safety risk for children • Ensure adequate maintenance of all indoor and outdoor environments </td> </tr> <tr> <td data-bbox="438 1491 703 1697">Nominated Supervisor</td> <td data-bbox="703 1491 1484 1697"> <ul style="list-style-type: none"> • Ensure staff are always aware of the need for adequate supervision of children when using bikes or wheeled toys. • Organise repairs and maintenance to equipment & environments in a timely manner • Review risk assessments after any serious incident report is made to the Department of Education and Communities </td> </tr> </tbody> </table>	Person	Responsible for	Approved Provider	<ul style="list-style-type: none"> • Ensure that enough educators are employed to always provide adequate supervision of children at all times when using bikes or ride on wheeled toys. • Adopt policies and procedures to ensure children being educated and cared for by the service are protected from harm and any hazard likely to cause injury • Ensure that budgets allow for the replacement of worn and damaged equipment and resources which may provide a safety risk for children • Ensure adequate maintenance of all indoor and outdoor environments 	Nominated Supervisor	<ul style="list-style-type: none"> • Ensure staff are always aware of the need for adequate supervision of children when using bikes or wheeled toys. • Organise repairs and maintenance to equipment & environments in a timely manner • Review risk assessments after any serious incident report is made to the Department of Education and Communities
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Educators	<ul style="list-style-type: none"> • Clearly identify the area of the playground set up for bike riding and communicate this to children and staff • Not set up any other equipment in the bike riding area • Adequately supervise children • Ensure that helmets will be available in different sizes to suit the head size of all children in the Preschool. • Provide a helmet for each bike/child • Individually fit each child with a suitable helmet for their size. Staff will adjust the chin strap and tightening mechanism at the back of the helmet to ensure the helmet cannot slip forward, backwards, or sideways on the child's head. • Encourage children to remove their sun hats prior to wearing a helmet and place back on when they are finished on the bike • Pack away the bikes or ride on wheeled toys if adequate supervision and support cannot be maintained • Inform the nominated supervisor of repairs and maintenance needed within the service to ensure the health and safety of children • Plan and organise the outside environment to manage risks.
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Related Documents

Links to National Quality Standards:

1.1.5 Every child is supported to participate in the program.

2.3.1 Children are adequately supervised at all times.

2.3.2 Every reasonable precaution is taken to protect children from harm and any hazard likely to cause injury

Links to the Early Years Learning Framework:

Outcome 1: Children feel safe, secure, and supported.

Related Learning Links Policies

6.2.11 Providing a Child Safe Environment Policy

Sources:

Guide to the National Quality Standard ACECQA (2017)

KIDS AND TRAFFIC: Early Childhood Road Safety Education Program:
<http://www.kidsandtraffic.mq.edu.au/>

Kidsafe: Childhood Accident Prevention Foundation of Australia:
<https://www.kidsafensw.org/safety/road-safety/bikes-and-wheeled-toys/>

Health and Safety in Children's Centres: Model Policies and Practices 2003

Statutory Legislation and Considerations:

Belonging, Being and Becoming: The Early Years Learning Framework for Australia, Commonwealth of Australia, 2009.

Education and Care Services National Law and Regulation; S 165, S 167 and S 168

National Quality Standards for Children for Early Childhood Education & Care & School Age Care (2009)

Review

This policy and guidelines will be reviewed every two years and will incorporate current information, legislation and feedback as required.

Policy Date: 14 December 2021

Policy Review: 14 December 2024

Review by: Preschool Manager

Approval: General Manager Client Services and Operations

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