

Dealing Safely with Soiled Linen and/or Clothing (including Bodily Fluids) Procedure Preschool



Introduction	This procedure applies to all Learning Links staff. The term staff includes volunteers, students and contractors.
Strategies	<p>Step 1. Remove all children from the immediate area and ask for support to ensure that no one else can come into contact with blood or bodily fluids.</p> <p>Step 2. Put gloves on hands</p> <p>Step 3. Collect -</p> <ul style="list-style-type: none"> • 2 plastic bags • Multi-Purpose Cleaner • Paper towels • Sanitiser <p>Step 4. Place paper towel/s over the blood or bodily fluid to allow the paper towel to absorb the spill/fluids.</p> <p>Step 5. Place soiled clothing/linen in plastic bag and seal</p> <p>Step 6. Place the sealed bag away from children for collection when families arrive.</p> <p>Step 7. Remove the paper towel that has absorbed blood and/or bodily fluids and place in plastic bag. Continue to wipe/remove solid matter with paper towels and place in a plastic bag.</p> <p>Step 8. When no solid matter remains, clean the area with soapy water (Multi-Purpose cleaner) and allow to air dry. Make sure that all used paper towels are placed in a plastic bag and the bag is sealed before placing in rubbish bin.</p> <p>Step 9. Remove soiled gloves and <u>put on</u> clean gloves. Spray surface with Sanitiser and let it sit for 30 seconds before wiping with clean paper towel.</p> <p>Step 10. Place paper towel in bin.</p> <p>Step 11. Place gloves in bin.</p> <p>Step 12. Place the <i>wet floor</i> sign if required.</p> <p>Step 13. Wash hands with warm soapy water.</p>
Related Legislation, Standards, Documents	<p><u>Sources</u> Sourced from <i>Staying Healthy in Childcare 5th Edition</i></p>
Review	<p>This policy and guidelines will be reviewed every two years and will incorporate current information, legislation and feedback as required.</p> <p>The service will ensure that families of children enrolled at the service are notified at least 14 days before making any change to a policy or procedure that may have significant impact on the provision of education and care to any child enrolled at the service.</p> <p>This policy is owned by: Preschool</p>

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